

American Philatelic Society
PHILATELIC LITERATURE APPRENTICE JUDGE EVALUATION FORM

Apprentice Name _____ Date _____

Exhibition _____ This is apprentice's _____ apprenticeship
 (Apprentice must work independently at 4th apprenticeship.)

NUMERICAL KEY:

1 = *Unacceptable*. This is an area of urgent concern. The apprentice should make efforts to correct this clear deficiency. If it persists after more than two apprenticeships, the apprentice should reexamine whether she/ he wishes to become a philatelic judge. The evaluator must make comments and recommendations on this criterion in the narrative section.

2 = *Less than Acceptable*. This is an area of deficiency that requires some attention on the part of the apprentice. An apprentice cannot be accredited with any criteria scoring at this level on the final apprenticeship. The evaluator has an obligation to address any criterion rated at this level with comments and recommendations.

3 = *Acceptable*. This is a minimum level on each criterion. Improvement over this level is to be encouraged through comments and recommendations.

4 = *Proficient*. This is the level at which an experienced judge should perform. And it is the expectation that during the fourth apprenticeship an apprentice should perform at this level as well.

5 = *Commendable*. The apprentice is performing at the highest levels. Special effort should be made to praise an apprentice performing at this level. It is not expected that an apprentice will perform at this level on all criteria. Indeed, there are times that accredited judges may not perform at this level on all criteria.

1. Preparation. Did apprentice evaluate literature entries available prior to exhibition and record notes/comments?	1	2	3	4	5
2. Knowledge					
a. Knowledge of writing/editing philatelic literature.	1	2	3	4	5
b. Knowledge of printing/production.	1	2	3	4	5
c. Knowledge of literature judging criteria	1	2	3	4	5
d. Knowledge of philatelic literature.	1	2	3	4	5
e. Knowledge of and ability to deal with literature presented in electronic form.	1	2	3	4	5
3. Exhibit Ratings					
a. Efficiency. Does apprentice allocate time for consideration of all entries and complete duties on time?	1	2	3	4	5
b. Accuracy. Are the award levels recommended by apprentice close to those recommended by the jury?	1	2	3	4	5
4. Jury Deliberations					
a. Communication. Does apprentice contribute willingly and use adequate and effective self expression in explaining reasons for ratings?	1	2	3	4	5
b. Contributions. Does apprentice contribute willingly and positively to deliberations?	1	2	3	4	5
c. Analytical Ability. Did apprentice use logical and consistent reasoning to justify ratings?	1	2	3	4	5
5. Critique					
a. Suggestions. Does the apprentice assist exhibitors with useful suggestions?	1	2	3	4	5
b. Reasons for award level. Does the apprentice tell exhibitors the real reasons an exhibit receives a lower award?	1	2	3	4	5
6. Personal Bias. Is the apprentice free from bias towards any philatelic area or collecting interest?	1	2	3	4	5
7. Compatibility. Is the apprentice compatible with other jurors?	1	2	3	4	5
8. Overall Appraisal of Apprentice as Future Judge	1	2	3	4	5

Evaluator (Please print) _____

Apprentice's Signature _____
 (Optional)

Chief judge MUST make additional comments on back of this form.
 Mail completed form to: Stephen Reinhard Chair CANEJ,
 P. O. Box 110, Mineola, NY 11501